

Welcome Center Resources

In the Welcome Center:

AA background info.
Bibles for guests
Bookmarks with page numbers
File drawers with job descriptions and other info.
First aid kit
Gift bags
Gifts for children (books and flash cards in trunk)
Gospel of John
Guest response cards
Information on upcoming 101/201 classes
Java Café certificates
Kleenex
Maps
Nametags
New Testaments
Notepads
Pens
Resource book

In the Resource Book:

AA meeting times
Article – “Making Visitors Feel at Home”
Children’s Ministry info.
Church and business directory
Church brochure
Contact information – Church, School, Ministry leaders
Contact information – Welcome Ministry
Description of classes (Welcome 101, etc.)
Job Description – Greeter
Job Description – Welcome Center Host
Meeting Minutes
Monthly Church calendar
Monthly meeting dates
Procedures
Service Schedules